

2023-2024 Scheduled DAYS of Instruction Form - Grades K-12 & Special Education

COUNT DAYS: Weds., Oct. 4, 2023
and Weds., Feb. 14, 2024

School District:	HILLMAN COMMUNITY SCHOOLS		First Day for Students:	August 28, 2023	- - - - - This building operates: (check one) - - - - - <input checked="" type="checkbox"/> on a district-wide calendar OR on an individual building calendar
School Building:	Elementary/Jr-Sr High Schools	Grade Level:	K-12	Last Day for Students:	

INSTRUCTIONS:

X = NO INSTRUCTION IS SCHEDULED

Place an "X" by each day with NO instruction scheduled.

H = PART-TIME (HALF-DAY)

Place an "H" over each day when instruction is scheduled for part-time (1/2 day).

O = OTHER*

Place an "O" in each day for Other (hrs. different than whole or 1/2 day).

DO NOT PLACE ANY MARK ON A SCHEDULED FULL DAY OF INSTRUCTION.

July 2023						Days
M	T	W	Th	F		
3 x	4 x	5 x	6 x	7 x	Full	0
10 x	11 x	12 x	13 x	14 x		
17 x	18 x	19 x	20 x	21 x	1/2	0
24 x	25 x	26 x	27 x	28 x		
31 x	x	x	x	x	Other	0
Comments:						Total 0

August 2023						Days
M	T	W	Th	F		
x	1 x	2 x	3 x	4 x	Full	4
7 x	8 x	9 x	10 x	11 x		
14 x	15 x	16 x	17 x	18 x	1/2	0
21 x	22 x	23 O	24 O	25 x		
28	29	30	31		Other	2
Comments:						Total 6

September 2023						Days
M	T	W	Th	F		
4 x	5	6	7	8	Full	19
11	12	13	14	15	1/2	0
18	19	20	21	22		
25	26	27	28	29	Other	0
Comments:						Total 19

October 2023						Days
M	T	W	Th	F		
2	3	4	5	6	Full	20
9	10	11	12	13		
16	17	18	19 H	20 O	1/2	1
23	24	25	26	27		
30	31				Other	1.5
Comments:						Total 22.5

November 2023						Days
M	T	W	Th	F		
		1	2	3	Full	18
6	7	8	9	10		
13	14	15 x	16	17	1/2	1
20	21	22 H	23 x	24 x		
27	28	29	30		Other	0
Comments:						Total 19

December 2023						Days
M	T	W	Th	F		
				1	Full	15
4	5	6	7	8		
11	12	13	14	15	1/2	0
18	19	20	21	22 x		
25 x	26 x	27 x	28 x	29 x	Other	0
Comments:						Total 15

January 2024						Days
M	T	W	Th	F		
1 x	2	3	4	5	Full	20
8	9	10	11	12		
15 x	16	17	18	19 H	1/2	1
22	23	24	25	26		
29	30	31			Other	0
Comments:						Total 21

February 2024						Days
M	T	W	Th	F		
			1	2	Full	18
5	6	7	8	9		
12 x	13	14	15 H	16 O	1/2	1
19	20	21	22	23		
26	27	28	29		Other	1.5
Comments:						Total 20.5

March 2024						Days
M	T	W	Th	F		
				1	Full	14
4	5	6	7	8		
11	12	13	14	15 H	1/2	1
18 x	19 x	20 x	21 x	22 x		
25	26	27	28	29 x	Other	0
Comments:						Total 15

April 2024						Days
M	T	W	Th	F		
1	2	3	4	5	Full	22
8	9	10	11	12		
15	16	17	18	19	1/2	0
22	23	24	25	26		
29	30				Other	0
Comments:						Total 22

May 2024						Days
M	T	W	Th	F		
		1	2	3	Full	21
6	7	8	9	10		
13	14	15	16	17	1/2	0
20	21	22	23	24 O		
27 x	28	29	30	31	Other	1
Comments:						Total 22

June 2024						Days
M	T	W	Th	F		
3	4	5 H	6 H	7 x	Full	2
10 x	11 x	12 x	13 x	14 x		
17 x	18 x	19 x	20 x	21 x	1/2	2
24 x	25 x	26 x	27 x	28 x		
x	x	x	x		Other	0
Comments:						Total 4

SCHEDULED DAYS NOT IN SESSION - INTERRUPTIONS	
List date(s) and reason(s) your bldg. was not in session due to an unplanned event; i.e. snow day, power, or boiler failure, etc...	
Date Not in Session or Early Release Time and Reason	Date Rescheduled
Red are days off due to breaks or holidays	
Blue are staff Professional Development days	
Green are 1/2 days for students	
Orange are PT Conf Days (Teachers work the 1/2 student day, afternoon of that same day plus three hours 4-7pm in the evening).	
Yellow are first and last day for students	
Credit for Working night of PT Conferences	
Oct 19 and Feb 15 evening hrs = One day	

SUMMARY TOTAL SCHEDULED DAYS	
Full-Time	173
1/2 Days	7
Other	6
TOTAL	186

COPY OF SUPPORTING DOCUMENTATION MUST BE ATTACHED

AUDITOR USE ONLY:	
Full Days: _____	Auditors' Comments:
Half Days: _____	
Other: _____	
Not in Session	
Weather: _____	
Other: _____	
Rescheduled: _____	
Total in Session _____	

I certify that the above information is true and accurate:

Authorized Representative Signature

Title

REVISED 06/20/2023

Date